



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

**INVITATION TO BID FOR PROCUREMENT OF PRINTING SERVICES FOR THE
REPRODUCTION OF LESSON EXEMPLARS AND WORKSHEETS FOR GRADE 2,3,5 AND
8 FOR THE FIRST AND SECOND QUARTER (BATCH 2)**

- 1) The *Department of Education Division of Cagayan de Oro*, through the *R.A NO. 11975 FY 2024 GAA Continuing Appropriations* intends to apply the sum of **Three Million Seven Hundred Fifty-Two Thousand Five Hundred Ninety-Eight Pesos (Php 3,752,598.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of Printing Services for the Reproduction of Lesson Exemplars and Worksheets for Grade 2,3,5 and 8 for the First and Second Quarter (Batch 2)**.
- 2) The *Department of Education Division of Cagayan de Oro* now invites bids for *Procurement of Printing Services for the Reproduction of Lesson Exemplars and Worksheets for Grade 2,3,5 and 8 for the First and Second Quarter (Batch 2)*. Delivery of the Goods is required **Thirty (30) Calendar Days**. Bidders should have completed, within **Five (5) Years** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non- discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.
 - i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- 4) Interested Bidders may obtain further information from *the Department of Education, Division of Cagayan de Oro City* and inspect the Bidding Documents at the Procurement Unit, DepEd Cagayan de Oro City, Fr. William F. Masterson SJ Avenue, Upper Balulang from 8:00AM to 5:00 PM.
- 5) A complete set of Bidding Documents may be acquired by interested Bidders October 6, 2025 to October 20, 2025 from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos Only (Php 5,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids

- 6) The *Department of Education Division of Cagayan de Oro City* will hold a Pre-Bid Conference on **October 6, 2025, 9:00AM** at Board Room, 2nd Floor New Building, *DepED Division of Cagayan de Oro City* and/or through video conferencing via *Google Meet*, which shall be open to prospective Bidders.
- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through *Manual Submission* on or before **8:30 am of October 20, 2025**. Late bids shall not be accepted.
- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) Bid opening shall be on **9:00 am of October 20, 2025** at at Board Room, 2nd Floor New Building, *DepED Division of Cagayan de Oro City* and/or through video conferencing via *Google Meet*,. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
- 10) The *Department of Education, Division of Cagayan de Oro City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 11) For further information, please refer to:

MR. JERRY P. TARUC
BAC Secretariat
Division of Cagayan de Oro City
Fr. William F. Masterson SJ Avenue, Upper Balulang
Cagayan de Oro City
bac.depedcdo@gmail.com

09171152363– Jerry P. Taruc

- 12) You may visit the following websites:

For downloading of Bidding Documents: *depedcdo.net*

Issued this 25th day of September 2025, in Cagayan de Oro City, Philippines.


AUDIE S. BORRES
BAC CHAIRPERSON