



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

MINUTES OF THE OPENING OF BIDS

DepEd-Division of Cagayan de Oro City
2nd Floor Canteen Building
January 23, 2023 @ 11:00AM

Procurement of Venue, Meals and Snacks for the Various Division
Trainings for CY 2023 (EPA) of the Department of Education, Division of
Cagayan de Oro City
ABC: Php 4,757,000.00

Reference Number: 9385495
Solicitation Number: 2022-101

Attendance:

Lorebina C. Carrasco	-	Chairman
Rosalio R. Vitorillo	-	Co-Chairman
Romiel S. Vallente	-	Member
Cynthia V. Yañez	-	Member
Bea Risa Socorro M. Borres	-	Member
Ray O. Maghuyop	-	Member
Milagros P. Recamadas	-	Secretariat
Loredelle L. Tacandong	-	Secretariat
Lanie M. Signo	-	Secretariat

TWG/End-user:

Jean S. Macaserp	-	OIC – Chief, CID
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Observer/s:

Deo Martin P. Plaza	-	COA
Marlyn Guligado	-	BSP
Judy Albor	-	GSP

Bidder/s:

Lyza Mique	-	Chali Beach & Resort Corp.
Sofia Gomolo	-	Chali Beach & Resort Corp.
Maricar Tan Baz	-	Hotel Conchita / Palaña Management & Development Corp.
Verglo B. Yaba	-	Hotel Conchita / Palaña Management & Development Corp.

I. Call to Order

The conference officially commenced at 11:06am. The meeting started by checking the attendance by Loredelle Tacandong.

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Certification of Quorum

- Ms. Loredelle Tacandong called the roll based on the attendance sheet and presented to the Chairman for official quorum declaration.
- Dr. Carrasco certified that there was quorum and formally declared the opening of bids to begin.

III. Opening of Bids

- Ms. Tacandong informed the Committee that there were two (2) bidding documents submitted for the project.
- The Secretariat was requested to open the first envelope containing the technical eligibility requirements submitted by the participating bidders for the project: *Procurement of Venue, Meals and Snacks for the Various Division Trainings for CY 2023 (EPA)* with an ABC of *Php 4,757,000.00* under Solicitation Number: *2022-101* and Reference Number: *9385495* in the PhilGEPS posting.
- Bidding documents from Hotel Conchita was the first opened.
- Copies of the technical eligibility documents were given to the BAC members who in turn have conducted thorough examination and evaluation of the documents. . It was found out that all documents were in order, thus Hotel Conchita was declared "PASSED".
- The committee proceeded to open the Financial Envelope with bid price of ***Four Million Seven hundred Thirty-six Thousand Two Hundred Thirty Pesos (Php 4,736,230.00) Only.***
- Envelopes of the 2nd bidder from Chali Beach and Resort Corp. was opened.
- Copies of the technical eligibility documents were given to the BAC members who in turn have conducted thorough examination and evaluation of the documents. It was found out that there in lieu of an updated Business Permit, only the official receipt for Business Permit renewal was attached. This was clarified however with GPPB Resolution No, 9-2020 paragraph 6.2. Further, it was found out that the copy 1 and copy 2 of the conformity of the technical specifications were not signed. This was then clarified also with GPPB NPM 050-2017. It was further found out that all other documents were in order, thus, Chali Beach & Resort Corp. was declared "PASSED".
- The Committee proceeded to open Financial Envelope with bid price of ***Four Million Seven Hundred Thousand Eight Hundred Eighty-five Thousand Pesos (Php 4,700,885.00) Only.***
- After the opening of bids, Dr. Carrasco, announced that the proposals will still be further evaluated by the TWG for approval of the BAC and the bidder with **the lowest calculated bids** will be notified of the results of the evaluation.
- Further, she added that after detailed bids evaluation, the BAC will conduct a post qualification, per RIRR of RA 9184 to verify the authenticity of the documents submitted and presented during the Opening of Bids.



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- Having other matters to discuss, the opening of bids for the procurement of venue, meals and snacks ended at 12:01pm then proceeded to discuss on other matters relative to procurement

Prepared by:

LOREDELLE L. TACANDONG
BAC Secretariat

Noted by:


LOREBINA C. CARRASCO
OIC-Asst. Schools Division Superintendent
BAC Chairperson