



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY
Office of the Schools Division Superintendent

NOTICE OF AWARD

November 11, 2025

GRACE A. MACASERO
Optima Typographics
Lapu-Lapu City, Cebu

Ma'am,:

We are pleased to notify you that the Department of Education, Division of Cagayan de Oro City awarded your firm for the **Procurement of Printing Services for the Reproduction of Lesson Exemplars and Worksheets for Grade 2,3,5 and 8 for the First and Second Quarter (Batch 2) in the amount of One Million Eight Hundred Thirty-Eight Thousand Seven Hundred Eighty-Four and Two Centavos Only (Php 1,838,784.02 .**

In this connection, you are hereby required to post a Performance Security in an amount in accordance with the provisions of Republic Act No. 12009, otherwise known as the *"New Government Procurement Reform Act"*, and its 2024 Implementing Rules and Regulations (IRR), as indicated below:

Form of Performance Security	Amount of Performance Security (Equal to the Percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank	Five percent (5%)
b) Bank draft/guarantee or irrevocable letter or credit issued by a Universal or Commercial Bank: Provided, however that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security and/or	Thirty percent (30%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Failure to post the performance bond within ten (10) calendar days upon receipt of this notice would mean a refusal to accept the award. Such is a sufficient ground for DepEd Cagayan de Oro Division to impose administrative sanctions on your company. The Contract/Purchase Order (PO) shall be released upon compliance with the requirement set forth herein. Kindly coordinate with BAC Secretariat, at contact number 0917 115 2363 regarding the above-mentioned requirement or any inquiries.

Thank you very much.

Very truly yours,

ROY ANGELO E. GAZO
Schools Division Superintendent

Conforme:

[Signature]
EDWIN S. VILLAN 11/14/25



Address: Fr. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net>