



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

NOTICE TO PROCEED

May 22, 2025

PARKER L. KWAN
Managing Director
Makotek Computer Sales Inc.
2nd Floor LK Bldg. Rizal Fernandez St.
Cagayan de Oro City

Dear Sir:

The attached Contract Agreement having been approved by the undersigned, notice to proceed is hereby given to **Makotek Computer Sales Inc.** that services may commence on the **Procurement of Technical & Scientific Equipment for TVL Teachers and Learners of the Department of Education, Division of Cagayan de Oro City** effective on May 20, 2025, 3 day(s) after the receipt of this notice.

Upon the receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Department of Education, Division of Cagayan de Oro City.

Very truly yours,

ROY ANGELO E. GAZO
Schools Division Superintendent

Conforme: 
PARKER L. KWAN
(Signature over printed name)

Date: 5/22/25



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Email Address: cagayandeoro.city@deped.gov.ph