



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

NOTICE TO PROCEED

August 18, 2025

MA. SONIA D. CUEVA
Manager
Midtown Printing Co., Inc.
Toril, Davao City

Dear Ma'am:

The attached Contract Agreement having been approved by the undersigned, notice to proceed is hereby given to **Midtown Printing Co., Inc.** that services may commence on the **Procurement of Printing Services for the Reproduction of Lesson Exemplars and Worksheets for Grade 2, 3, 5 and 8 for the First and Second Quarter Department of Education, Division of Cagayan de Oro City** effective on August 23, 2025, 3 day(s) after the receipt of this notice.

Upon the receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Department of Education, Division of Cagayan de Oro City.

Very truly yours,


ROY ANGELO E. GAZO
Schools Division Superintendent

Conforme:


MA. SONIA D. CUEVA
(Signature over printed name)
Date: August 26, 2025