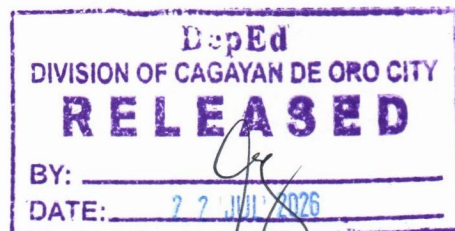




Republic of the Philippines
Department of Education
REGION X

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



22 July 2026

DIVISION MEMORANDUM

No. 656 s.2026

ADDENDUM TO DM NO. 652 S. 2026
ANNOUNCEMENT OF VACANT LEVEL II NON-TEACHING POSITIONS

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
All Curriculum Implementation Division Personnel
All School Governance and Operations Division Personnel S
All Office of the Schools Division Superintendent Personnel
All Elementary and Secondary Public School Heads and Principals
This Division

1. With reference to Division Memorandum No. 652, s. 2025, Re: Announcement of vacant level II non-teaching positions.
2. For positions requiring Performance Rating, Section 20(i) of DO 007, s. 2023 shall be clarified such that the applicant must submit a photocopy of the Performance Rating covering one-year complete performance rating period acquired in the current or latest position prior to the date of submission. For applicants whose previous job uses other performance appraisal tools in which the rating period follows a semestral or quarterly cycle, one year performance shall be equivalent to two or four performance ratings, respectively.
3. To relieve applicants from unnecessary costs incurred during the application process, the Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of a document submitted, as required under Section 20(j) of DO 007, s. 2023, **shall no longer be required to be notarized.**
4. Attached to this Memorandum is the number of vacant items for the Administrative Officer II and Project Development Officer I positions.
5. This Office promotes the Equal Employment Opportunity Principle (EEOP). Qualified candidates are welcome to apply regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

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Office of the Schools Division Superintendent

6. Immediate and wide dissemination of this memorandum is directed.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

EVALUATION POSITIONS

RECRUITMENT

SELECTION

DM-120-OSDS-PERSONNEL-CAA/ ADDENDUM TO DM NO. 652 S. 2026 - announcement of vacant level 2 non-teaching positions
July 20, 2026



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Enclosure **A** for Division Memorandum No. ____ s. 2026

VACANT ITEMS WITH CORRESPONDING PLACE OF ASSIGNMENTS

No.	Position Title	Plantilla Item No.	Place of Assignment
1	Administrative Officer II	ADOF2-660309-2026	Elementary School
2	Administrative Officer II	ADOF2-660310-2026	Elementary School
3	Administrative Officer II	ADOF2-660311-2026	Elementary School
4	Administrative Officer II	ADOF2-660312-2026	Elementary School
5	Administrative Officer II	ADOF2-660313-2026	Elementary School
6	Administrative Officer II	ADOF2-660314-2026	Elementary School
7	Administrative Officer II	ADOF2-660315-2026	Elementary School
8	Administrative Officer II	ADOF2-660316-2026	Elementary School
9	Administrative Officer II	ADOF2-660317-2026	Elementary School
10	Administrative Officer II	ADOF2-660318-2026	Elementary School
11	Administrative Officer II	ADOF2-660319-2026	Elementary School
12	Administrative Officer II	ADOF2-660292-2026	Bonbon National High School
13	Administrative Officer II	ADOF2-660293-2026	Angeles Sisters National High School (Consolacion NHS)
14	Administrative Officer II	ADOF2-660294-2026	Mambuaya National High School
15	Administrative Officer II	ADOF2-660295-2026	Puntod National High School
16	Administrative Officer II	ADOF2-660296-2026	Tagpangi City National High School
17	Administrative Officer II	ADOF2-660297-2026	Taglimao City National High School
18	Administrative Officer II	ADOF2-660298-2026	Tignapoloan National High School
19	Administrative Officer II	ADOF2-660299-2026	Magayad Integrated School
20	Administrative Officer II	ADOF2-660300-2026	Man-ai National High School
21	Administrative Officer II	ADOF2-660301-2026	Pagatpat National High School
22	Administrative Officer II	ADOF2-660302-2026	Iba Integrated School
23	Administrative Officer II	ADOF2-660303-2026	Bayanga National High School
24	Administrative Officer II	ADOF2-660304-2026	Besigan National High School

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Office of the Schools Division Superintendent

25	Administrative Officer II	ADOF2-660305-2026	Tuburan National High School
26	Administrative Officer II	ADOF2-660306-2026	Pigsag-an National High School
27	Administrative Officer II	ADOF2-660307-2026	Dansolihon National High School
28	Administrative Officer II	ADOF2-660308-2026	Tumpagon National High School
29	Administrative Officer II	ADOF2-660320-2026	Dunggoan Integrated School
30	Administrative Officer II	ADOF2-660005-2020	Elementary School
31	Project Development Officer I	PDO1-660170-2026	Elementary School
32	Project Development Officer I	PDO1-660171-2026	Elementary School
33	Project Development Officer I	PDO1-660172-2026	Elementary School
34	Project Development Officer I	PDO1-660173-2026	Elementary School
35	Project Development Officer I	PDO1-660174-2026	Elementary School
36	Project Development Officer I	PDO1-660175-2026	Elementary School
37	Project Development Officer I	PDO1-660176-2026	Elementary School
38	Project Development Officer I	PDO1-660177-2026	Elementary School
39	Project Development Officer I	PDO1-660178-2026	Elementary School
40	Project Development Officer I	PDO1-660179-2026	Elementary School
41	Project Development Officer I	PDO1-660165-2026	Agusan National High School
42	Project Development Officer I	PDO1-660166-2026	Bulua National High School
43	Project Development Officer I	PDO1-660167-2026	Cagayan de Oro City National High School – Junior High
44	Project Development Officer I	PDO1-660168-2026	Kauswagan National High School
45	Project Development Officer I	PDO1-660169-2026	Lumbia National High School
46	Project Development Officer I	PDO1-660046-2023	Elementary School

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