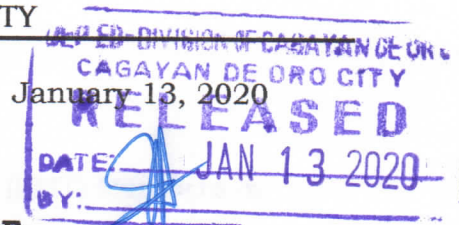




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Division Office Order
No. 01 s. 2020



**COMPOSITION AND FUNCTIONS OF
PRIME-HRM WORKING COMMITTEES**

To: Asst. Schools Division Superintendent
Division Chief Education Program Supervisors
Unit Heads
All concerned Division Office personnel

1. Relative to the compliance to CSC MC No. 24, s, 2016 re: Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) in the Division, this Office hereby issues the composition and functions of the PRIME-HRM Working Committees:

Over-all Chair: Cherry Mae L. Limbaco
Schools Division Superintendent

Vice-Chair: Alicia E. Anghay
Asst. Schools Division Superintendent

Members:	Rosalio R. Vitorillo <i>Chief, SGOD</i>	Lorebina C. Carrasco <i>EPS, OIC-CID</i>
	Arnel A. Calubag <i>Accountant III</i>	Romiel S. Vallente <i>Admin Officer V, Finance</i>
	Cynthia V. Yanez <i>OIC - Admin Services</i>	James Roberto Z. Sijo <i>Division ITO</i>

PRIME-HRM Coordinators:

Pureza V. Camonias <i>Administrative Officer II</i>	Vergilbob M. Gomez <i>Administrative Assistant II</i>
Sharisse L. Jala <i>Administrative Assistant II</i>	

Sub-Committees:

Recruitment, Selection and Placement:

Chair: Malou N. Navaja
Vice-Chair: Kristian B. Murillo
Members: Efren B. Facun
April Ann U. Tancongco
Beatriz G. Alilin
Meia R. Pacturan
Process Owners

Personnel Selection Board (PSB) Members & Secretariat

Learning & Development:

Chair: Derrold Marl S. Aves
Vice-Chair: Mary Anthony C. Sieras
Members: District Supervisors
Program Holders
Personnel Development Committee (PDC) Members & Secretariat

Performance Management System:

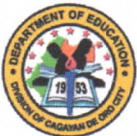
Chair: Eleanor Consejo H. Rollan
Vice-Chair: Rodolfo R. Bayeta, Jr.
Members: Performance Management Team (PMT) Members & Secretariat

Rewards & Recognition:

Chair: Joel D. Potane
Vice-Chair: Mark John T. Gabule
Members: PRAISE Committee Members & Secretariat

2. Over-all Committee members shall provide direction and necessary technical assistance, ensure timelines are met and monitor all preparatory activities needed for the implementation of PRIME-HRM.
3. Coordinators shall document the PRIME-HRM systems and processes and ensure that the standard accreditation requirements are complied.
4. Sub-committees shall craft and prepare the documentary evidence and exhibits as prescribed in the PRIME-HRM Enhanced Maturity Level Indicators.
5. Immediate dissemination and strict compliance of this Office Order is desired.


CHERRY MAE L. LIMBACO
Schools Division Superintendent



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