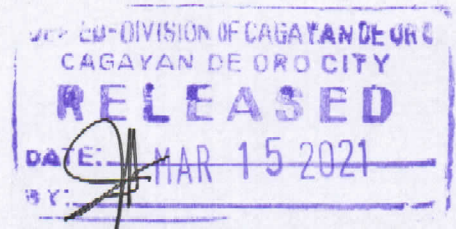




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



March 15, 2021

DIVISION MEMORANDUM

No. 126, s. 2021

CALL FOR BASIC EDUCATION RESEARCH PROPOSALS

To : Personnel of School Governance and Operations Division
Personnel of Curriculum and Implementation Division
Personnel of the Office of Schools Division Superintendent
Public Elementary and Secondary School Heads and Teachers
Non-teaching personnel
This Division

1. Relative to the Regional Memorandum No. 21, s.2021, this office announces the call for Basic Education Research Fund (BERF) Proposals for CY 2021. All research proponents are advised to follow the key thematic areas and proposal format with annexes A-E as reflected in the Division Memo. No. 92, s. 2020 (Updated Research Manual: <http://bit.ly/30LbfIU> and <http://bit.ly/38FM7kO>).
2. For team research, there shall be a maximum of three members/proponents per research. The lead proponent will be responsible and accountable for the liquidation of BERF funds. Other BERF provisions can be viewed in DepEd Order No. 16, s. 2017.
3. The submission of research proposals in three (3) hardcopies shall be on or before March 22, 2021 at the SGOD the Planning and Research Section. The softcopies with complete attachments shall be submitted on the same date through this link: <http://bit.ly/3eFQmAK>
4. All proponents are required to use the CDO BERF template which can be accessed thru this link: <https://goo.gl/S6XNzW>. The review of research proposals shall be done on March 23-25, 2021. Enclosed is the list of SDRC reviewers.
5. For guidance and compliance.


CHERRY MAE L. LIMBACO
Schools Division Superintendent



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City
Telephone: (08822) – 8550048



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Schools Division Research Committee (SDRC)

Chair : **Rowena H. Paraon, PhD.**
Assistant Schools Division Superintendent

Co-Chairs : Rosalio R. Vitorillo
SGOD Chief
: Lorebina C. Carrasco
CID Chief

Adviser : Cherry Mae L. Limbaco, PhD, CESO V
Schools Division Superintendent

Members : Joel D. Potane, PhD
Senior Education Program Specialist

Lorebina C. Carrasco
Education Program Supervisor

Arnel A. Calubag, CPA
Division Accountant

Mark John T. Gabule
Division Kinder/MTBMLE Coordinator

Academic Doctors' Reviewers

Rochelle A. Luzano, PhD
Hash Salic, PhD
Rosalinda Tantiado, PhD

Chair, Secretariat : Joel D. Potane, PhD
Division LRMDs Coordinator

Members, Secretariat : Lanie Signo, Division Librarian
Gemma Pajayon, LR PDO II



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City
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Annex 1: Research Proposal Application Form and Endorsement of Immediate Supervisor

A. RESEARCH INFORMATION

RESEARCH TITLE	
SHORT DESCRIPTION OF THE RESEARCH	
RESEARCH CATEGORY (check <u>only one</u>) ☐ National ☐ Region ☐ Schools Division ☐ District ☐ School (check <u>only one</u>) ☐ Action Research ☐ Basic Research	RESEARCH AGENDA CATEGORY (check <u>only one</u> main research theme) ☐ Teaching and Learning ☐ Child Protection ☐ Human Resource Development ☐ Governance (check up to one cross-cutting theme, if applicable) ☐ DRRM ☐ Gender and Development ☐ Inclusive Education ☐ Others (please specify): _____
FUND SOURCE (e.g. BERF, SEF, others)*	AMOUNT
TOTAL AMOUNT	

* indicate also if proponent will use personal funds

B. PROPONENT INFORMATION

LEAD PROPONENT/ INDIVIDUAL PROPONENT

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION/ DESIGNATION:
REGION / DIVISION / SCHOOL (whichever is applicable)		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS:
EDUCATION ATTAINMENT (DEGREE TITLE) (enumerate from bachelor's degree up to doctorate degree)	TITLE OF THESIS / RELATED RESEARCH PROJECT	

SIGNATURE OF PROPONENT:		

PROPONENT 2

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION/ DESIGNATION:
SCHOOL / OFFICE ADDRESS:		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS:
EDUCATION ATTAINMENT (DEGREE TITLE) (enumerate from bachelor's degree up to doctorate degree)	TITLE OF THESIS / RELATED RESEARCH PROJECT	
SIGNATURE OF PROPONENT:		

PROPONENT 3

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION/ DESIGNATION:
SCHOOL / OFFICE ADDRESS:		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS:
EDUCATION ATTAINMENT (DEGREE TITLE) (enumerate from bachelor's degree up to doctorate degree)	TITLE OF THESIS / RELATED RESEARCH PROJECT	

SIGNATURE OF PROPONENT:		

IMMEDIATE SUPERVISOR'S CONFORME

I hereby endorse the attached research proposal. I certify that the proponent/s has/have the capacity to implement a research study without compromising his/her office functions.

Name and Signature of Immediate Supervisor

Position / Designation: _____

Date: _____

Name and Signature of Immediate Supervisor

Position / Designation: _____

Date: _____

Name and Signature of Immediate Supervisor

Position / Designation: _____

Date: _____

ANNEX 2: Minimum Requirements of the Research Proposal

A. BASIC RESEARCH PROPOSAL TEMPLATE

- I. Introduction and Rationale
- II. Literature Review
- III. Research Questions
- IV. Scope and Limitation
- V. Research Methodology
 - a. Sampling
 - b. Data Collection
 - c. Ethical Issues
 - d. Plan for Data Analysis
- VI. Timetable / Gantt Chart
- VII. Cost Estimates
- VIII. Plans for Dissemination and Advocacy
- IX. References

B. ACTION RESEARCH TEMPLATE

- I. Context and Rationale
- II. Action Research Questions
- III. Proposed Innovation, Intervention, and Strategy
- IV. Action Research Methods
 - a. Participants and/or other Sources of Data
 - b. Data Gathering Methods
 - c. Data Analysis Plan
- V. Action Research Work Plan and Timelines
- VI. Cost Estimates
- VII. Plans for Dissemination and Utilization
- VIII. References

ANNEX 3: Declaration of Anti-Plagiarism and Absence of Conflict of Interest

DECLARATION OF ANTI-PLAGIARISM

1. I, _____, understand that plagiarism is the act of taking and using another's ideas and works and passing them off as one's own. This includes explicitly copying the whole work of another person and/or using some parts of their work without proper acknowledgment and referencing.
2. I hereby attest to the originality of this research proposal and has cited properly all the references used. I further commit that all deliverables and the final research study emanating from this proposal shall be of original content. I shall use appropriate citations in referencing other works from various sources.
3. I understand that violation from this declaration and commitment shall be subject to consequences and shall be dealt with accordingly by the Department of Education and (insert grant mechanism).

PROPONENT: _____

SIGNATURE: _____

DATE: _____

PROPONENT: _____

SIGNATURE: _____

DATE: _____

PROPONENT: _____

SIGNATURE: _____

DATE: _____

DECLARATION OF ABSENCE OF CONFLICT OF INTEREST

1. I, _____, understand that conflict of interest refers to situations in which financial or other personal considerations may compromise my judgment in evaluating, conducting, or reporting research.¹
2. I hereby declare that I do not have any personal conflict of interest that may arise from my application and submission of my research proposal. I understand that my research proposal may be returned to me if found out that there is conflict of interest during the initial screening as per (insert RMG provision).
3. Further, in case of any form of conflict of interest (possible or actual) which may inadvertently emerge during the conduct of my research, I will duly report it to the research committee for immediate action.
4. I understand that I may be held accountable by the Department of Education and (insert grant mechanism) for any conflict of interest which I have intentionally concealed.

PROPONENT: _____

SIGNATURE: _____

DATE: _____

PROPONENT: _____

SIGNATURE: _____

DATE: _____

PROPONENT: _____

SIGNATURE: _____

DATE: _____



DepED-X
Cagayan de Oro City

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

213
RELEASED

Office of the Regional Director

January 18, 2021

REGIONAL MEMORANDUM

No. 21, s. 2021

CALL FOR RESEARCH PROPOSALS

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd) issued DepEd Order No. 16, s. 2017 titled *Research Management Guidelines* to continuously promote and strengthen the culture of research in basic education. Hence, this Office announces the Call for Research Proposals under the Basic Education Research Fund (BERF).
2. The proponents are required to submit the following in three hard copies:
 - a. Application Form and Endorsement of Immediate Supervisor of the Proponent (Annex 1);
 - b. Research Proposal (Annex 2); and
 - c. Anti-plagiarism and Absence of Conflict of Interest Declaration (Annex 3).
3. School-based research proposals, with the summary list, shall be submitted to and evaluated by the Schools Division Research Committee (SDRC) in the Schools Division Offices (SDOs) and shall be forwarded to the Regional Research Committee (RRC).
4. District, divisional, regional, and national level research proposals shall be sent to the RRC of the Regional Office (RO).
5. It is encouraged that research papers be based on DO 39, s. 2016 on the Adoption of the Basic Education Research Agenda within the context of the region and with consideration on the report of the School Monitoring, Evaluation, and Adjustment (SMEA) in the new normal.



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Department of Education Region 10
region10@deped.gov.ph
<http://deped10.com>



6. Further, a study in all learning areas is encouraged to address issues and gaps in improving learning outcomes especially amidst the pandemic.
7. Submission of research papers shall be addressed to the Regional Director, Attention: Grace N. Quiblat, education program specialist, Policy, Planning, and Research Division (PPRD). Deadline of submission is on March 19.
8. Immediate and wide dissemination of this Memorandum is desired.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated

Reference: DO No. 16, s. 2017; DO No. 39, s. 2016

To be indicated in the Perpetual Index
under the following subjects:

RESEARCH PROPOSALS

* Call for Research Proposals

/PPRD-anna