



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

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DIVISION OF CAGAYAN DE ORO CITY
RELEASED
DATE: JUN 08 2021

Office of the Schools Division Superintendent

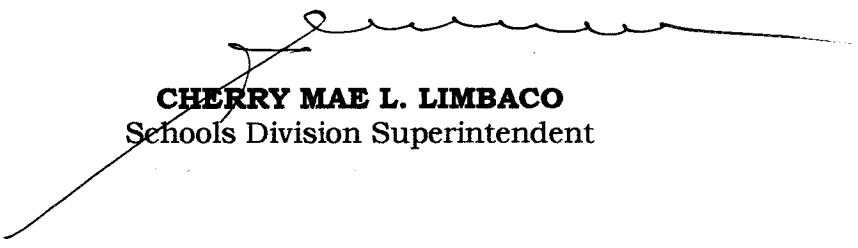
June 7, 2021

Division Memorandum No. __, s. 2021

To: Assistant Schools Division Superintendent
CID & SGOD Chiefs
CID Personnel
SGOD Personnel
Public Elementary and Secondary School Heads
This Division

DIVISION VIRTUAL MANAGEMENT COMMITTEE MEETING

1. The field is informed of the conduct of the Division Virtual Management Committee (MANCOM) meeting on Wednesday, June 9, 2021 at 8:00 AM.
2. The meeting will be held virtually via Microsoft Teams. You shall attend the meeting through this link: <http://bit.ly/CDOJULYMANCOM>
3. Enclosed are the Program Flow of the meeting and the guide in using Microsoft Teams for your reference.
4. For immediate dissemination and compliance.


CHERRY MAE L. LIMBACO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048



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VIRTUAL MANAGEMENT COMMITTEE MEETING
June 9, 2021

I. PRELIMINARIES

National Anthem
Prayer
Region 10 Hymn
Cagayan de Oro March
Welcome Remarks
Checking of Attendance
Reading and Approval of the Minutes
of the Previous MANCOM Meeting

II. DISCUSSION

DM 027 S.2021..... Cherry Mae L. Limbaco
Schools Division Superintendent

DM 028 s. 2021 Mark Baldomero Meso, Medical Officer

DO 18 s.2021/DM 30 s.2021 Eleanor Consejo H. Rollan, SEPS - M&E

DO 19 s.2021 Romeo B. Aclo, EPS I - Araling Panlipunan

DO 21 s.2021 Rosalio R. Vitorillo, Chief EPS - SGOD

DO 22 s.2021 Lorebina C. Carrasco, Chief EPS - CID

SDO Financial Status Arnel A. Calubag, Accountant III

ERF Reclassification, Leave Risa Bea Socorro M. Borres, Administrative Officer V

Promotion T2, T3, MT1, MT2 Rowena H. Paraon
Asst. Schools Division Superintendent

School Buildings Engr. Ely Mamaclay

School Inventory Laverne Mercado, AO IV - Supply

SLM Updates Joel D. Potane, SEPS, LRMDs Coordinator

Closing Remarks



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MICROSOFT TEAMS Guide

Before the actual MANCOM, please download MS Teams and join the **DepEd CDO MANCOM** group ahead of time. Please ask the guidance of your ICT Coordinator or Microsoft Education Ambassador teacher in your school if you are not familiar using this app.

To join the group:

1. Download Microsoft Teams from: <https://www.microsoft.com/en-ww/microsoftteams/download-app> or search the app on Play Store or Apple Store.
2. Once downloaded, sign-up using your DepEd email.
3. Log-in using your DepEd email and password you used in signing-up.
4. Join the **"DepEd CDO MANCOM"** group by typing this link on your browser: <http://bit.ly/CDOMSTEAMS> or you may search it directly within the app.
5. Click "Launch it Now".

Download the Windows app

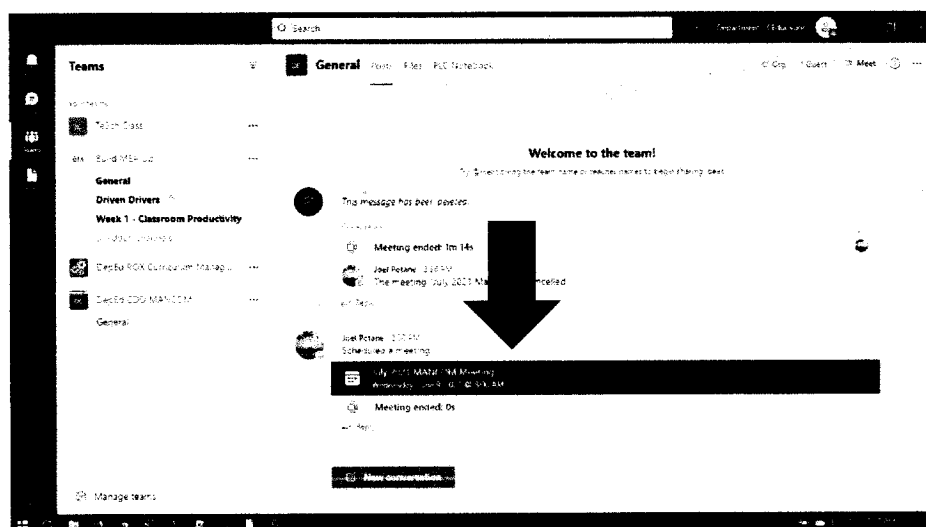
Use the web app instead

Already have the Teams app? [Launch it now](#)

To join the meeting:

Option A: Click the scheduled meeting created by Dr. Joel Potane directly on the Microsoft Teams app.

Option B: Enter this link on your browser: <http://bit.ly/CDOJULYMANCOM> to be directed to the group call.



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