



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

DEPARTMENT OF EDUCATION
CAGAYAN DE ORO CITY
RELEASED
DATE: SEP 07 2023

Office of the Schools Division Superintendent

07 September 2023

DIVISION MEMORANDUM

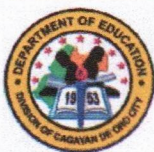
No. 438 s.2023

ANNOUNCEMENT OF VACANT TEACHING POSITION

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
All Elementary and Secondary Public School Heads and Principals
CID and SGOD Personnel
All Others Concerned

1. The field is hereby informed of the vacant Special Education Teacher I (SPET-I) position anchored on **DepEd Order No. 66, s. 2007** Re: Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions.
2. Deadline for the submission of documents shall be on or **before 5 o'clock** in the afternoon of **September 18, 2023** "NO ADDITIONAL DOCUMENTS WILL BE ACCEPTED AFTER THE DATE".
3. ALL interested applicants are required to register online thru **bit.ly/CDOVacancyAnnouncement5-2023** before September 18, 2023. Once successfully registered a confirmation email with your Application Code in it shall be forwarded to the applicant's e-mail address.
4. This Office promotes the Equal Employment Opportunity Principle (EEOP). Qualified candidates are welcome to apply regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. In case of Disability, please disclose what assistance you need (e.g., auxiliary aids and services to visually or hearing impaired, wheelchair etc.) for this division to provide reasonable accommodations.
6. Immediate and wide dissemination of this memorandum is directed.


ROY ANGELO E. GAZO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph

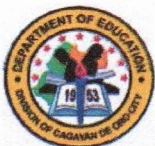


Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

VACANCY ANNOUNCEMENT
No. 18 s. 2023

DIVISION:	Schools Division Office of Cagayan de Oro City
DIVISION/UNIT:	Elementary School
POSITION PROFILE	
SPECIAL EDUCATION TEACHER – I (Elementary)	Salary Grade: 14 Monthly Salary: Php 33,843.00
1. OSEC-DECSB-SPET1-660013-2018 2. OSEC-DECSB-SPET1-660017-2018 3. OSEC-DECSB-SPET1-660007-2016 4. OSEC-DECSB-SPET1-660001-2007 5. OSEC-DECSB-SPET1-660023-2018 6. OSEC-DECSB-SPET1-660212-2011 7. OSEC-DECSB-SPET1-660209-2011 8. OSEC-DECSB-SPET1-660034-2023 9. OSEC-DECSB-SPET1-660035-2023 10. OSEC-DECSB-SPET1-660036-2023	Benefits: Refer to the Summary of Compensation and other Benefits
JOB DESCRIPTION	
Accommodates learners with special needs such as children/youth with hearing impairment, visual impairment, autism, speech defect, intellectual disabilities, behavior problems, orthopedically, physically handicapped, special health problem, learning disabilities, multiple disabilities, gifted and talented; and prepare them for regular classroom setting through curriculum modification/adjustment to meet their diverse individual educational needs	
QUALIFICATIONS	
A. CSC Prescribed Qualifications	
Education	Bachelor's Degree in Education with specialization in Special Education
Trainings	None Required
Experience	None Required
Eligibility	RA 1080 (Teacher)



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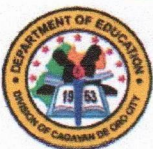


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Office of the Schools Division Superintendent

VACANCY ANNOUNCEMENT
No. 18.1 s. 2023

DIVISION:	Schools Division Office of Cagayan de Oro City
DIVISION/UNIT:	Secondary School
POSITION PROFILE	
SPECIAL EDUCATION TEACHER – I (Secondary)	Salary Grade: 14 Monthly Salary: Php 33,843.00
1. OSEC-DECSB-SPET1-660020-2018 2. OSEC-DECSB-SPET1-660025-2018	Benefits: Refer to the Summary of Compensation and other Benefits
JOB DESCRIPTION	
Accommodates learners with special needs such as children/youth with hearing impairment, visual impairment, autism, speech defect, intellectual disabilities, behavior problems, orthopedically, physically handicapped, special health problem, learning disabilities, multiple disabilities, gifted and talented; and prepare them for regular classroom setting through curriculum modification/adjustment to meet their diverse individual educational needs	
QUALIFICATIONS	
B. CSC Prescribed Qualifications	
Education	Bachelor's Degree in Education with specialization in Special Education
Trainings	None Required
Experience	None Required
Eligibility	RA 1080 (Teacher)



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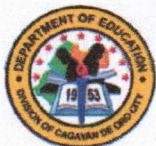


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SUBMISSION AND RECEIPT OF APPLICATION DOCUMENTS

1. All interested applicants shall submit the following documentary requirements with proper **TABBING** in a clean, unmarked long brown envelope to the **Receiving Section of DepEd – Schools Division Office of Cagayan de Oro City** on or before 5:00 pm of **September 18, 2023**. *Kindly include the position with the corresponding school you are applying for.*
 - A.** Letter of Intent (addressed to **ROY ANGELO E. GAZO**
Schools Division Superintendent)
 - B.** Duly accomplished Personal Data Sheet (CSC Form 212 Revised 2017) and Work Experience Sheet. *You may download this form at <http://csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personnel-data-sheet-revised-2017.html>*
 - C.** Photocopy of Certificate of Eligibility/rating/license.
 - D.** Photocopy of Performance ratings in the last three (3) rating periods (if applicable)
 - E.** Photocopy of Certificate of relevant experience/employment (Assignment/ Designation Order).
 - F.** Photocopy of Certificate of Outstanding Accomplishments:
 - f.a.) Outstanding Employee Award
 - f.b.) Innovations (*Innovative work plan properly documented, approved by immediate chief, and attested by authorized regional/ division official*)
 - f.c.) Research and Development Projects (*Research Paper*)
 - f.d.) Publication/Authorship (*certification and article*)
 - f.e.) Consultant Resource Speaker in Training and Seminars
 - G.** Photocopy of Transcript of Records (*Bachelor's Degree / Masteral Degree / Doctorate Degree*) and Certification (*if CAR not reflected in TOR*)
 - H.** Photocopy of Certificate of relevant training and seminars attended.
 - I.** Omnibus Statement as to truthfulness, authenticity and veracity of documents submitted



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