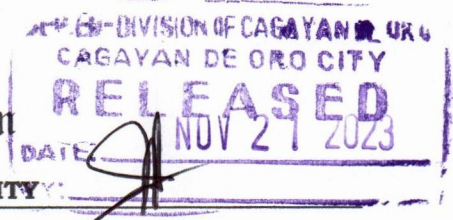




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

13 November 2023

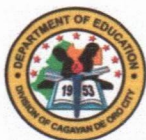
DIVISION MEMORANDUM

No. 617 s. 2023

SEARCH FOR THE BIGGEST AND BRIGHTEST CHRISTMAS SYMBOL

TO: Assistant Schools Division Superintendent
CID & SGOD Chiefs
All CID Personnel
All SGOD Personnel
All Elementary & Secondary School Heads
All Teaching Personnel
All Non-teaching Personnel
This Division

1. In the vibrant spirit of hope, love, faith and peace for the celebration of the yuletide season, this Office hereby informs the field of the conduct of the Search for the Biggest and Brightest Christmas Symbol. This will be one of the major highlights in the celebration of Christmas in this Division.
2. The search aims to
 - a. lift our spirits by showing creativity in fusing and juxtaposing colors using ready and available office materials;
 - b. promote camaraderie among personnel in the preparation and installation of the Christmas symbol;
 - c. instill the value of waste management by recycling office materials indigenous materials found in the community; and
 - d. promote creativity and resourcefulness among personnel.
3. Setting up of the Christmas symbol of each school shall start on December 1, 2023 and must be completely set-up on December 8, 2023.
4. Attached herewith are the mechanics and criteria for the said search.
5. In adherence to Equal Opportunity Principle (EOP) inclusive and fair treatment shall be accorded to all participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
6. Immediate and wide dissemination of this Memorandum is enjoined.

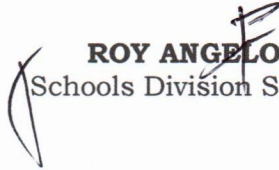


Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Department of Education
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DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent


ROY ANGELO E. GAZO
Schools Division Superintendent *act*

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

CHRISTMAS
SEARCH
SYMBOL

ATB/ DM – search for the biggest and brightest christmas symbol
November 13, 2023



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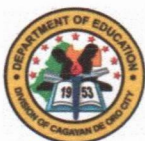
Office of the Schools Division Superintendent

Attachment 1: Search Mechanics

1. The search shall be participated by all schools in the Division. Each district shall conduct a district-level Search for the Biggest and Brightest Christmas Symbol. There shall only be one entry for each district.
2. The Christmas symbol will be displayed near the gate of the school or in the most conspicuous area inside the school campus.
3. Christmas decorations and ornaments must be made out of recycled materials. Store-bought and new materials are discouraged.
4. Concept and decorations must be original and newly created.
5. Any use of flammable and toxic materials is prohibited.
6. Each entry must include the name of the school represented.
7. Judging of entries is on December 11 to 15, 2023.
8. Cash prizes are the following:

1 st Prize	Php10,000.00
2 nd Prize	Php5,000.00
3 rd Prize	Php3,000.00

9. All entries shall comply with the search mechanics to avoid disqualification.
10. The decision of the judges is final and irrevocable.



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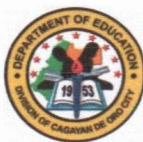


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Attachment No. 2 Judging Criteria

Creativity of Design-	30%
Visual Appeal-	30%
Size-	20%
Craftsmanship-	$\frac{20\%}{100\%}$



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