



Republic of the Philippines
Department of Education

REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

20 November 2023

DIVISION MEMORANDUM

No. 620 s.2023

2023 STAKEHOLDERS' CONVERGENCE AND APPRECIATION DAY

TO: Assistant Schools Division Superintendent
SGOD/CID Chief Supervisors
Public Schools District Supervisors
SGOD Personnel/Technical Working Group
Legal Officer
School PTA Presidents
All Others Concerned

1. Pursuant to OULAPP No. Q-137, s. 2022 titled "Guidelines on the Utilization of Program Support Funds for Building Partnerships and Linkages Program (PSF-BPLP), this Office, through the Social Mobilization Unit, will conduct a Stakeholders' Convergence and Appreciation Day on **December 6, 2023**, from **8:00 a.m to 4:30 p.m** at a venue to be announced in a separate issuance.
2. The activity aims to:
 - a. recognize stakeholders as education partner in the delivery of basic education,
 - b. discuss salient features of DepEd Order No. 32 s. 2022 titled Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Association, and
 - c. provide forum for discussions and collaboration to efficiently deliver services for the learners.
3. The participants on this activity are the 2023 elected elementary and secondary school PTA presidents, SGOD and CID Chief Supervisors, Public Schools District Supervisors, SGOD Personnel, Legal Officer, and the identified education partner awardees.
4. All identified participants are required to wear a **Business Professional attire** (blazer with matching pants or skirt).
5. School heads are required to inform their SPTA president to attend on the aforesaid convergence.
6. Please see enclosure **no.1** for the list of **education partner awardees**, enclosure **no.2, program of activities**, and **enclosure 3** for the **technical working group committees**.
7. This Office directs the immediate and wide dissemination of this Memorandum.


ROY ANGLO E. GAZO
Schools Division Superintendent

Reference: OULAPP No. Q-137, s. 2022
To be indicated in the Perpetual Index
under the following subjects:

PARTNERSHIPS PTA



Enclosure No.1

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SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

2023 STAKEHOLDERS' CONVERGENCE AND APPRECIATION DAY

December 6, 2023 (8:00 A.M to 4:30 P.M)

LIST OF EDUCATION PARTNER AWARDEES

	Local Government Officials	
	Name	Position/Organization
1	Hon. Rolando A. Uy	City Mayor
2	Hon. Lordan G. Suan	Congressman, 1 st District
3	Hon. Rufus B. Rodriguez	Congressman, 2 nd District
	PTA Official	
4	Keith Aldous Margarito G. Paasa	Division Federated PTA President
	Public and Private Partners	
5	CDO LOCAL SCHOOL BOARD	Dr. Alicia E. Anghay, LSB Executive Director
6	City Social Welfare & Development Department (CSWDD)	Public Partner
7	Bureau of Jail Management and Penology (BJMP)	Public Partner
8	Department of Health (DOH)-Treatment and Rehabilitation Center	Public Partner
9	GENEVA OFFICE for HUMAN RIGHTS EDUCATION (GO-HRE)	International Partner
10	USAID	International Partner
11	USAID Reach Health	International Partner
12	E-EDUCATION JAPAN	International Partner
13	XAVIER UNIVERSITY Night School Program	Academe
14	XAVIER UNIVERSITY School of Education	Dr. Edralin C. Manla, Dean SOE
15	University of Science and Technology of Southern Philippines, College of Technology	Ruvel J. Cuasito, Dean COT
16	AYALA FOUNDATION	Paolo Garrett Nolasco
17	TOYOTA CAGAYAN DE ORO INC.	Private Partner
18	ECOVERDE HOMES CORPORATION	Private Partner
19	SAVE THE CHILDREN PHILIPPINES	NGO
20	Philippine Island Kids International Foundation Inc.	NGO
21	EDUCATION DEVELOPMENT CENTER	NGO
22	SILID ARALAN FOUNDATION	NGO
23	TEACH FOR THE PHILIPPINES	NGO
24	MASONIC TRI DISTRICTS RX-Mis. Or. & Camiguin RX- CDO Central RX- Mis. Or. & CDO	Private Partner
25	NESTLE PHILIPPINES COOPERATIVE	Private Partner
26	Cebu Landmasters Incorporated	Private Partner
27	CDO Golden Coastal Eagles Club	Private Partner
28	ROTARY CLUB OF CAGAYAN DE ORO CITY	Tito Noel A. Mora
29	Interfaith Forum for Peace, Harmony, and Solidarity	Religious Partner

Prepared by:

JEAN T. LOQUILLANO
Senior Education Program Specialist

APPROVED:

ROY ANGELO E. GAZO
Schools Division Superintendent



Enclosure NO.2

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2023 STAKEHOLDERS' CONVERGENCE AND APPRECIATION DAY
December 6, 2023 (8:00 A.M to 4:30 P.M)

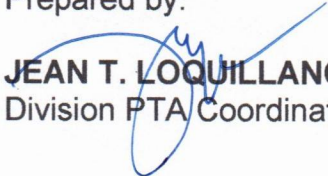
PROGRAM OF ACTIVITIES

TIME	ACTIVITIES	RESOURCE/ FOCAL PERSON
PART I - PRELIMINARIES		
8:00-8:30	REGISTRATION	Derrold Marl Aves/Aisa Tongco Badana
8:30-8:35	PHILIPPINE NATIONAL ANTHEM	AVP
8:35- 8:40	INVOCATION	AVP
8:40- 8:45	OPENING REMARKS	AUDIE S. BORRES Assistant Schools Division Superintendent
8:45- 8:50	ACKNOWLEDGEMENT OF PARTICIPANTS	JEAN T. LOQUILLANO Senior Education Program Specialist Division Partnership Focal Person & PTA Coordinator
8:50- 8:55	STATEMENT OF PURPOSE	ROMEO B. ACLO Education Program Supervisor OIC- Assistant SGOD
8:55-9:15	INSPIRATIONAL MESSAGE	ROY ANGELO E. GAZO Schools Division Superintendent
9:15- 9:50	MESSAGE OF SUPPORT	HON. ROLANDO A. UY City Mayor HON. LORDAN G. SUAN Congressman (1 st District) HON. RUFUS B. RODRIGUEZ, Congresman (2 nd District) PAOLO GARRETT NOLASCO Senior Manager AYALA FOUNDATION
9:50- 10:00	Intermission Number	PTA
10:00- 11:30	Awarding of Division Education Partners and Stakeholders	Stakeholders/Partners
LUNCH	LUNCH	LUNCH
PART II- PTA FORUM		
DO 13, S. 2022- OMNIBUS GUIDELINES ON THE REGULATION OF OPERATIONS OF PARENT-TEACHERS ASSOCIATION		
1:00- 1:30	Overview of the DepEd PTA Policy And Organizing a PTA (SPTA/FPTA) (Article II)	JEAN T. LOQUILLANO,PhD Senior Education Program Specialist Division PTA Coordinator
1:30 2:00	Allowed and Prohibited Activities and Sanctions (Article VII)	ROMEO A. ACLO Education Program Supervisor

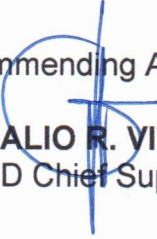
Enclosure NO.3

2:00- 2:25	PTA Financial Matters (Article VII)	KEITH ALDOS MARGARITO PAASA DFPTA President
2:25- 2:30	Intermission Number	
2:30- 3:00	Conflicts and Dispute Resolution (Article VIII)	ATTY. LAURENCE DEL PUERTO Division Legal Officer
3:00 3:30	OPEN FORUM	HOST
3:30-4:30	Division Federated PTA's Time	KEITH ALDOS MARGARITO PAASA DFPTA President
4:30- 4:40	Closing Remarks	ROSALIO R. VITORILLO SGO Chief Supervisor

Prepared by:


JEAN T. LOQUILLANO
Division PTA Coordinator

Recommending Approval:


ROSALIO R. VITORILLO
SGOD Chief Supervisor

APPROVED:


ROY ANGELO E. GAZO
Schools Division Superintendent



Enclosure NO.3

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TECHNICAL WORKING GROUP COMMITTEES

COMMITTEES	PERSON/DESIGNATION	TASKS/ FUNCTIONS
Over-All Chairperson	ROY ANGELO E. GAZO Schools Division Superintendent	
Co- Chair	ROSALIO R. VITORILLO SGOD Chief Supervisor ROMEO B. ACLO OIC-Assistant Chief Supervisor Education Program Supervisor JEAN T. LOQUILLANO Senior Educ. Program Specialist Division Partnership Focal Person	• Lead the preparation in the conduct of Stakeholders' Convergence • Prepare Budget Matrix • Craft Letter of Invitation • Facilitate and oversee the conduct of the activity • Perform other related tasks.
Program Coordinator	DR. ROY H. LUMBAN Education Program Specialist II JAIRUS JOHN GOCHUCO Project Development Officer 1	• Coordinate and follow-up with concerned persons that are involved in the program • Over-all in-charge of program execution • Produce hard copy of the program. • Ensure that plaques and other materials are complete. • Perform other related tasks
Registration Committee	DERROLD MAR S. AVES Senior Education Program Specialist AISA TONGCO BADANA Education Program Specialist II	• Prepare attendance sheet. • Facilitate the registration of participants. • Print Certificate of Appearance and Certificate of Participation • Perform other related tasks
Welcome Committee (USHERS) Supplies and Materials	Irfaleen Amores Fuentes Iponan Elementary School Loredelle Tacandong Project Development Officer 1	• Welcome the participants and guide them to their assigned seats/tables. • Take charge in the preparation of all materials and assist in the distribution of plaques and certificates. • Perform other related tasks
Physical Set -Up	FEDERATED PTA BOARD	• Set-up the venue • Check tarpaulin, podium and microphones • Provide name of Districts and place in designated table
Documentation/Evaluation	ELEANOR C. ROLLAN Senior Education Program Specialist AMOR A. RADAZA Education Program Specialist II	• Submit Activity Report and Evaluation • Take photos during the event
Toastmaster	RYAN BLANCO	• Host/ facilitate the program flow

Prepared by:
JEAN T. LOQUILLANO

APPROVED:
ROY ANGELO E. GAZO