



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

19 JAN 2026

DIVISION MEMORANDUM

No. 59 s. 2026

CITY SCHOLARSHIP CARAVAN

To: Asst. Schools Division Superintendent
Concerned Public Schools District Supervisors
Concerned Public Secondary School Heads
This Division

1. In line with the invitation of the City Education and Development Office (CEDO), the following schools are hereby directed to excuse the indicated number of Grade 12 learners to attend the City Scholarship Caravan on their respective schedules:

Date & Time	Venue	Barangays to Join	Expected Number of Learner-Applicants to Join
January 12 9:00 – 11:00 AM	Magayad Integrated School	Dansolihon (Magayad)	50
February 3 8:00 – 11:00 AM	Besigan National High School	Besigan	50
February 3 1:00 – 3:00 PM	Tignapoloan National High School	Tignapoloan	50
February 4 8:00 – 11:00 AM	Dansolihon National High School	Dansolihon	50
February 4 1:00 – 3:00 PM	Bayanga National High School	Bayanga Mambuaya	150
February 5 8:00 – 11:00 AM	Tumpagon National High School	Tumpagon	50
February 5 1:00 – 3:00 PM	Pigsag-an National High School	Pigsag-an	50
February 6 8:00 – 11:00 AM	Tuburan National High School	Tuburan	50
February 6 1:00 – 3:00 PM	Taglimao National High School	Taglimao	50
February 10 8:00 – 11:00 AM	Pagalungan National High School	Pagalungan	50
February 10 1:00 – 3:00 PM	Tagpangi National High School	Tagpangi	50
February 11 8:00 – 11:00 AM	Baikingon National High School	Baikingon	100
February 11 1:00 – 3:00 PM	San Simon National High School	San Simon	100
February 12 8:00 – 11:00 AM	Balubal National High School	Balubal	100
February 12 1:00 – 3:00 PM	FS Catanico National High School	FS Catanico	100

2. Further, the designated host schools are hereby directed to prepare their covered court or an appropriate classroom that can adequately accommodate the expected number of attendees as venue for the Caravan.

3. Furthermore, in cases where learners are unable to attend, schools are encouraged to invite their parents or guardians to participate on their behalf.

4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

5. For compliance and wide dissemination.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index

under the following subjects:

SCHOLARSHIP

LGU

DM003-SGOD-YF-LLT / city scholarship caravan

January 19, 2026



Republic of the Philippines
City of Cagayan de Oro
CITY EDUCATION AND DEVELOPMENT OFFICE

07 January 2026

Dr. ROY ANGELO E. GAZO

Schools Division Superintendent
Division of Cagayan De Oro

RE: REQUEST TO EXCUSE GRADE 12 SENIOR HIGH SCHOOL STUDENTS FROM CAGAYAN DE ORO UPLAND BARANGAYS TO JOIN THE CITY SCHOLARSHIP CARAVAN

Dear Dr. Gazo,

One of the premier programs of the City Government of Cagayan de Oro is awarding full scholarship grant to deserving incoming college students of the city. The 2025 City Scholarship Program application will open on February 2. As a way of delivering the city scholarship opportunity to those in need, we will be conducting our Scholarship Caravan to the upland barangays of this city.

In this light, we would like to seek your approval to use the school covered court or a classroom. We also kindly request your support in encouraging Grade 12 Senior High School students from the following barangays to attend the said Caravan:

Date and Time	Venue	Barangays advised to join	Expected number of applicants to join
January 12 9:00AM-11:00AM	Magayad Integrated School	Dansolihon (Magayad)	50
February 3 8:00AM-11:00AM	Besigan National High School	Besigan	50
February 3 1:00PM-3:00PM	Tignapoloan National High School	Tignapoloan	50
February 4 8:00AM-11:00AM	Dansolihon National High School	Dansolihon	50
February 4 1:00PM-3:00PM	Bayanga National High School	Bayanga Mambuaya	150
February 5 8:00AM-11:00AM	Tumpagon National High School	Tumpagon	50
February 5 1:00PM-3:00PM	Pigsag-an National High School	Pigsag-an	50
February 6 8:00AM-11:00AM	Tuburan National High School	Tuburan	50



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CITY EDUCATION AND DEVELOPMENT OFFICE

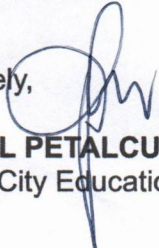
February 6 1:00PM-3:00PM	Taglimao National High School	Taglimao	50
February 10 8:00AM-11:00AM	Pagalungan National High School	Pagalungan	50
February 10 1:00PM-3:00PM	Tagpangi National High School	Tagpangi	50
February 11 8:00AM-11:00AM	Baikingon National High School	Baikingon	100
February 11 1:00PM-3:00PM	San Simon National High School	San Simon	100
February 12 8:00AM-11:00AM	Balubal National High School	Balubal	100
February 12 1:00PM-3:00PM	F.S. Catanico National High School	F. S. Catanico	100

Should the students be unavailable to attend the Scholarship Caravan, may we invite their parents to join on their behalf.

Hoping for your kind approval on this matter. Should you have any concerns, kindly reach the undersigned at 0916-926-7616 or e-mail at cdocityscholarshipsoffice@gmail.com.

On behalf of the City Government, thank you so much for your continued support since our previous applications.

Sincerely,


RICHEL PETALCURIN-DAHAY
Acting City Education and Development Officer